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CONSTITUTION AND BY-LAWS

—OF THE—

GRAND ENCAMPMENT

—OF THE—

Independent Order of Odd Fellows

—IN ONTARIO.—

ADOPTED IN ANNUAL SESSION AT GALT

28th JULY, 1891.

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CONSTITUTION.

PREAMBLE.

The representatives of the Subordinate Encampments of the Independent Order of Odd Fellows in Ontario in Grand Encampment assembled, by and with the consent and approval of the Sovereign Grand Lodge, I. O. O. F., do ordain, decree and establish the following articles as the constitution enacted for their government :

TITLE.

I. This Grand Encampment shall be known and hailed by the name and style of "The Grand Encampment of the Independent Order of Odd Fellows in Ontario."

POWERS.

II. The "GRAND ENCAMPMENT OF THE INDEPENDENT ORDER OF ODD FELLOWS IN ONTARIO" is the supreme tribunal of all Encampments of Patriarchs in the Province of Ontario, by virtue of a charter from the Sovereign Grand Lodge of the Independent Order of Odd Fellows.

It possesses the sole power in this jurisdiction to grant charters for Subordinate Encampments and such other bodies as may be authorized by the Sovereign Grand Lodge, I. O. O. F., and to suspend or reclaim the same for proper causes; to enact laws for the government of its Subordinate Encampments; to receive, investigate and decide all appeals from Subordinate Encampments or their members; to adopt by laws and rules of order for its own government; to regulate the means of its own support, and to do all such other acts as in its judgment shall tend to promote the interests of the Patriarchal Branch of the Order; provided that such acts shall not be inconsistent with the laws of the Sovereign Grand Lodge, I. O. O. F., of the Province of Ontario, or of the Dominion of Canada.

MEMBERSHIP.

III. This Grand Encampment shall be composed of all Past Chief Patriarchs who have received the Grand Encampment Degree, and are members in good standing of some Subordinate Encampment in the Province of Ontario, and are entitled to all the privileges pertaining to their rank as prescribed by the usages and laws of the Sovereign Grand Lodge of the Independent Order of Odd Fellows.

IV. During the sessions of this Grand Encampment its legislative and judicial functions shall be vested in and exercised solely by its elective officers and such representatives as shall be elected in the manner prescribed by the constitution and by-laws of the Grand Encampment, but Past Grand Patriarchs shall have the right to make motions and debate.

V. Every Subordinate Encampment in this jurisdiction shall, at its last meeting in the month of June in each year, elect by nomination and ballot from among its Past Chief Patriarchs in good standing, a representative or representatives as follows, that is to say, one representative where the number of members in the semi-annual report for the current term shall be one hundred or less; two representatives where the number of members shall be over one hundred and not more than two hundred; three representatives where the number of members shall be over two hundred.

VI. Any Encampment not having in membership a duly qualified Past Chief Patriarch may choose one so qualified from any other Encampment in the jurisdiction to serve as its representative; but no member shall act as representative for more than one Encampment at the same time.

OFFICERS.

VII. The elective officers of this Grand Encampment are the Grand Patriarch, Grand High Priest, Grand Senior Warden, Grand Scribe, Grand Treasurer and Grand Junior Warden, who shall be elected in the manner prescribed by the by-laws of this Grand Encampment, and a Grand Representative or Representatives who shall be elected in accordance with the constitution and laws of the Sovereign Grand Lodge, I. O. O. F., and at the same time and in like manner as in the election of other grand officers.

VIII. The appointed officers of this Grand Encampment are the Grand Marshal, Grand Sentinel and Grand Outside Sentinel, who shall be appointed at the annual session by the Grand Patriarch immediately after his installation, subject to the approval of this Grand Encampment.

IX. There shall be two auditors who shall be appointed at the annual session by the Grand Patriarch, immediately after his installation, subject to the approval of this Grand Encampment

X. The Grand Patriarch shall, as soon after his installation as may be, appoint, subject to the approval of this Grand Encampment, a District Deputy Grand Patriarch for each district under the jurisdiction of this Grand Encampment and within which one or more Subordinate Encampments may be in operation.

XI. All officers shall hold office until the annual session next succeeding their election or appointment, and until the installation of their successors, except Grand Representatives who shall hold office

for such terms as may be prescribed by the Sovereign Grand Lodge, I. O. O. F.

XII. Should a vacancy occur from any cause in any elective office except that of Grand Patriarch during the recess of the Grand Encampment, such vacancy shall be filled by a duly qualified Past Chief Patriarch, to be chosen by a majority of the remaining elective officers, provided always that the officer so chosen shall serve only until the next annual session of the Grand Encampment when, in the event of the term in the vacant office being still unexpired, the members of the Grand Encampment present shall elect by ballot a member to serve for the remainder of such unexpired term.

XIII. A vacancy occurring in any appointive office during the recess of the Grand Encampment shall be filled by the Grand Patriarch by appointment.

COMMITTEES.

XIV. The elective officers, including the Grand Representatives, shall constitute an Advisory Board to meet during the recess of the Grand Encampment on the summons of the Grand Patriarch, and to advise with him on all matters which in his discretion he may submit for their consideration. The decisions of the Advisory Board shall be final until reversed by the Grand Encampment.

XV. The Grand Patriarch shall, at or before the opening of each annual session, appoint the following standing committees to consist of not less than three members each, and whose duty it shall be to consider and report on such matters as many be referred to them under the by-laws or by resolution of the Grand Encampment:

On Credentials.
On Distribution.
On Finance.
On Petitions and Correspondence.
On By laws of Subordinates.
On Legislation.
On Mileage and Per Diem.
On Appeals and Grievances.
On the State of the Order.
On Judiciary.
On Districts.
On the Patriarchs Militant.
On Election Returns.

SESSIONS.

XVI. This Grand Encampment shall meet annually on the Tuesday preceding the second Wednesday in August, at such place as may be designated for the meeting of the Grand Lodge, I. O. O. F., in Ontario; provided that the Grand Encampment may at any regular session, by a majority of the members present and voting,

select some other suitable place, and change the date of meeting to a time not earlier than the last week in July nor later than the first week in August. The hour of meeting shall be nine o'clock in the forenoon.

XVII. The Grand Patriarch, whenever he considers it necessary, may convene special sessions of the Grand Encampment for the transaction of extraordinary business, which business must be stated in the call for such meeting; provided that two weeks notice shall be given to each Subordinate Encampment and representative of the time and object of such session; and at such session no business shall be transacted other than that stated in the call.

XVIII. To constitute a regular or special session of this Grand Encampment there must be in attendance a majority of the representatives of all the Subordinate Encampments in the jurisdiction; and all business shall be transacted in the Grand Encampment Degree. Nine representatives shall form a quorum for the transaction of business.

REVENUE.

XIX. This Grand Encampment shall be entitled to receive from each Subordinate Encampment such sum per capita as may be fixed by the by-laws of this Grand Encampment, which shall be payable half-yearly for each unsuspended member on its books as shown by its latest semi-annual return. Its revenues shall be further drawn from charter fees of new Encampments instituted, which shall be $30; from the sale of supplies to Encampments; and from such fees for dispensations as may be fixed by the by-laws of this Grand Encampment.

XX. In case of failure or deficiency in the funds of this Grand Encampment, the amount required may be supplied by an assessment upon the Encampments under its jurisdiction, apportioned according to the number of unsuspended members in each Encampment, as reported in its latest semi-annual return. But this Grand Encampment shall not create any debt or incur any liability requiring a larger amount than can be paid out of its funds on hand, without the sanction previously obtained of at least two-thirds of the Subordinate Encampments in this jurisdiction.

SUBORDINATE ENCAMPMENTS.

XXI. Upon the written application of five or more Royal Purple Degree members in good standing in the Order praying for a charter for a Subordinate Encampment, this Grand Encampment may grant the same, subject to the terms and conditions imposed by the Constitution and By-laws of this Grand Encampment. During the recess the Grand Patriarch at his discretion may issue dispensations for the institution of Subordinate Encampments, subject to the approval of the Grand Encampment at its next session.

XXII. Every application for a charter must be sent to the Grand Scribe, accompanied by the charter fee, together with a certificate of membership in a Subordinate Lodge, and a withdrawal card from some Subordinate Encampment, for each applicant.

XXIII. The Grand Patriarch, or his deputy authorized by him, may confer the Encampment Degrees on a sufficient number of members of the Degree of Truth in good standing to make them eligible as petitioners for a charter for a new Encampment, provided that there is no other Encampment within thirty miles of the location of the proposed new Encampment.

XXIV. The funds and properties of Subordinate Encampments are, by the provisions of their charters and the laws of the Order, held in trust for charitable purposes; donating them for other than such purposes, or in any manner dividing them among the members individually, is a violation of such trust, the penalty for which is expulsion; and any member participating in such illegal diversion of Encampment property from its legitimate objects will be held personally responsible for the money or effects so diverted, and will be liable to prosecution by the Grand Encampment in the civil courts. If an Encampment shall from any cause fail to work, all moneys and properties, together with its charter, shall be surrendered to the Grand Encampment, to be held in trust and applied as may be provided by the by-laws.

XXV. Any Subordinate Encampment failing to make the returns and pay the dues required by the Grand Encampment for twelve months, shall become liable for the forfeiture of its charter, which may thereupon be reclaimed by the Grand Patriarch or by a resolution of the Grand Encampment at a regular session. In the event of any Subordinate Encampment failing to meet for six consecutive months, it shall thereby become extinct, and it shall be the duty of the officers and members of such Encampment to transmit to the Grand Encampment the charter, books, funds and other property of said Encampment.

XXVI. This Grand Encampment, or in its recess, the Grand Patriarch may issue dispensations to any Subordinate Encampment in this jurisdiction to exempt it in any particular case from the operation of any of the various regulations other than financial by which it is governed, or to enable it to proceed in any matter with other than the usual or prescribed formalities, subject always to the laws and decisions of the S. G. L.

XXVII. A Subordinate Encampment may surrender its charter and be merged into another Encampment, or two or more Encampments may be amalgamated, under the terms and conditions prescribed by the by-laws of this Grand Encampment.

XXVIII. This Grand Encampment may group the Subordinate Encampments in this jurisdiction into districts, making such

arrangements thereof from time to time as circumstances may require and as may be judged to be expedient.

APPEALS.

XXIX. Upon the investigation of any appeal the Grand Encampment shall have full power and jurisdiction to dismiss the appeal, approve the proceedings, affirm the decision appealed from, reverse, modify or change the decision or sentence, remove any suspension or expulsion, restore any brother to his full rights and privileges, inflict a penalty where the Encampment has failed to do so, set aside the proceedings for informality or irregularity, remand the case for further proceedings, order a new trial, or give such directions as may seem proper.

AMENDMENTS.

XXX. This Constitution, or any part thereof, shall not be altered, amended, suspended or annulled, unless by the votes of two thirds of the representatives present, at an annual session of this Grand Encampment, and upon notice of such alteration or amendment, in the exact terms of the amendment proposed, being given at the annual session next preceding, and a copy thereof being sent to each Subordinate Encampment by the Grand Scribe at least three months previous to the session at which the vote is taken; provided that all changes which may be required to make this Constitution and the by-laws of this Grand Encampment conform to such laws, rules and regulations as may be made by the Sovereign Grand Lodge, shall be ordered at any annual session.

BY-LAWS.

MEMBERSHIP IN GRAND ENCAMPMENT.

1. Any Past Chief Patriarch in good standing in some Subordinate Encampment in this jurisdiction on presenting a proper certificate shall be entitled to receive the Grand Encampment Degree; to attend the sessions of the Grand Encampment, and to vote on the election of Grand Officers.

2. No Past Chief Patriarch shall be admitted as a Representative in this Grand Encampment unless duly certified as having been elected thereto; nor until he has been instructed in the Grand Encampment Degree, and has signed a promise faithfully to support, maintain and abide by the Constitution and By-laws of this Grand Encampment; nor if his Encampment is in arrears to this Grand Encampment.

3. In balloting for Representatives to the Grand Encampment only one name should be written upon the ballot; and no one shall be declared elected unless he has received a majority of all the votes cast.

4. The resignation of any member of his office as Representative must be addressed in writing to the Chief Patriarch of his Encampment, which shall proceed at its first opportunity to consider the same, and either accept or refuse the resignation, as may seem expedient; and if such resignation be accepted, the Encampment may at once proceed to elect another qualified member to fill the vacancy.

5. Whenever charges affecting the character or standing of any Representative or Grand Officer shall be submitted to the Grand Encampment in writing, by one or more members thereof, the same shall be immediately referred to a committee of five members, to be elected by ballot, who shall, with as little delay as possible, examine carefully into the charges, and report the result of such examination to the Grand Encampment.

6. The Grand Encampment after having heard the member thus charged, in his defence, shall proceed to determine the case, by the acquittal, reprimand, suspension from his seat in the Grand Encampment, or expulsion therefrom of the implicated member, as the Grand Encampment may deem fit and proper.

7. Whenever any member shall be suspended or expelled inti-

mation of the same shall be forthwith given to the Chief Patriarch of his Encampment, and the Grand Encampment may require that he be tried by the Subordinate Encampment to which he belongs.

8. The Grand Scribe shall keep a register of the Past Chief Patriarchs of this jurisdiction. Whenever any member of a Subordinate Encampment attains to the rank of Past Chief Patriarch a certificate to that effect shall be immediately forwarded under the seal of the Encampment to the Grand Scribe, and each semi-annual return of a Subordinate Encampment shall contain a full list of all Past Chief Patriarchs in good standing belonging to the Encampment.

SESSIONS OF GRAND ENCAMPMENT.

9. The Grand Encampment shall be opened at the time specified in the Constitution for its meeting, and if a majority of the Representatives be present, shall proceed to business. If there be not a majority present within one half hour, the Grand Patriarch or the Presiding Officer may adjourn the meeting from time to time until the proper number shall appear.

10. In the absence of the Grand Patriarch the Grand High Priest shall preside; in the absence of the Grand High Priest the Grand Senior Warden shall preside; in the absence of the above named Officers the Junior Past Grand Patriarch present shall take the Chair; and if no Past Grand Patriarch be present, a Representative shall be chosen by open vote to preside during the meeting, or until the arrival of the proper Officer.

11. Should there be present less than a majority of qualified members, the Grand Patriarch shall direct the G. E. Degree to be conferred upon such Representatives as are in attendance and not in possession of said Degree, but presenting certificates showing they are entitled to it.

12. Immediately upon the opening of the Grand Encampment in the prescribed form, the Grand Patriarch shall appoint a Committee on Credentials, who shall consider and report upon the Credentials of new Representatives and Past Chief Patriarchs, with as little delay as possible; and no other business shall be transacted by the Grand Encampment until the report of said Committee has been acted upon.

13. Immediately on the adoption of the report of the Committee on Credentials the new members and Representatives shall be admitted and instructed, the minutes of last annual session read, and the roll of Officers and Representatives called. The Grand Patriarch will then appoint the Standing Committees for the session (except where otherwise provided) and the reports of Grand Officers and Committees appointed during recess will be read; after which

the Grand Scribe will submit all petitions, communications, appeals, and accounts, and the roll of Encampments will be called for the presentation of questions of business. All such reports, communications, petitions, accounts, appeals, questions, and other business shall be referred by the Grand Patriarch as soon as received to appropriate committees unless in any case the Grand Encampment shall otherwise order.

14. The business of the Grand Encampment shall be transacted in the Grand Encampment Degree, and shall be conducted in the manner prescribed in the Rules of Order following. In any case where there is no rule applicable, the Grand Encampment shall be governed by Canadian Parliamentary practice. (Bourinot's Manual.)

RULES OF ORDER.

I. After each adjournment the Grand Encampment shall be opened in the manner prescribed in the Order of Business, and the minutes of the preceding sitting shall be read and approved.

II. During the continuance of the session the most decorous order shall be observed, no one leaving the room without the permission of the Grand Patriarch, nor entering without the consent of the Grand Senior Warden.

The order of procedure, after opening adjourned sitting, shall be as follows :—

1. The calling of the roll of Officers and Representatives.
2. The consideration of any excuses which may be offered by absentees from previous sittings.
3. The receiving and consideration of any reports from the Committee on Credentials, on claims for admission as Representatives or members.
4. The admission and instruction (when requisite) of new members.
5. The reading by the Grand Scribe of the minutes of last sitting, the consideration of any objections which may be made to any part thereof, and their approval, with or without amendment, as the case may require.
6. The reading of accounts, petitions, and other communications.
7. Reports of Standing Committees in the following order :—

   On Distribution.
   On Finance.
   On Appeals and Grievances.
   On Laws of Subordinates.
   On Legislation.

On the state of the Order.
On Judiciary.
On Mileage and Per Diem.
On Petitions and Correspondence.
On Districts.
On the Patriarchs Militant.

8. The receiving of any reports from Special Committees, in the order of their seniority.
9. New business.
10. Unfinished business, in order of priority at previous sittings.
11. Closing or adjournment (as the case may be) of the Grand Encampment.

III. Notwithstanding the Order of Business in Rule II., the Grand Encampment may, by resolution, make the consideration of any matter coming before it a special order for any particular hour or day.

IV. No question, unless regularly moved and seconded, and submitted in writing, shall be put to the Grand Encampment by the Presiding Officer.

V. No question shall be open for consideration until regularly put from the Chair; and when so put, no other motion shall be received unless it be a motion—

1. To adjourn;
2. To lay on the table;
3. To put the previous question;
4. To postpone;
5. To refer; or
6. To amend.

The several motions, if made, shall have precedence in the order above stated, and the first, second and third thereof shall be decided without debate.

VI. No more than two amendments to a proposition shall be entertained at the same time, and the question shall be first taken on the last amendment submitted.

VII. The previous question shall not be put from the Chair, until after it shall have been ascertained that the call therefor is sustained by a majority of the representatives of the Grand Encampment present, and then shall always be put in the words following: "Shall the question be now put?" which words shall be understood to have reference to whatever question may be pending, immediately before such call, for the previous question may have been made.

VIII. If the vote of the Grand Encampment, taken pursuant to such call for the previous question be in the affirmative the Presid-

ing Officer shall thereupon put forthwith to vote the question so pending immediately before such call, and shall not allow any further amendment or debate thereon.

IX. Before taking the vote on any motion, the Presiding Officer shall ask: "Is the Grand Encampment ready for the question?" and should no member stand up to speak, the Presiding Officer shall rise to take the vote, after which no member shall have a right to speak on the question.

X. After any question, except that of indefinite postponement or the previous question, may have been decided, any two members, having voted in the majority, may, at the same or next sitting, move for a re consideration, but no discussion on the main question shall be allowed upon such motion.

XI. Any member may require the division of the question, when the sense will admit of it.

XII. When a blank is to be filled, the question shall first be taken on the highest sum or number, or on the longest or latest time proposed.

XIII. The yeas and nays shall be taken and recorded on the call of any three members.

XIV. Every Representative present may be required to vote on any question, unless he is excused by the Grand Encampment or is personally interested in the result, or otherwise incapacitated.

XV. Any member intending to speak on a question shall rise in his place and respectfully address the Presiding Officer, confining himself to the question under debate, avoiding all personality and indecorous language, as well as reflection on the Grand Encampment or its members.

XVI. No member shall speak more than once on the same question, until every member entitled to speak shall have had an opportunity of doing so; nor more than twice, unless by permission of the Grand Encampment.

XVII. Should more than one member rise to speak at the same time, the Presiding Officer shall decide which is entitled to the floor, and no member shall interrupt the business of the Grand Encampment, or in any manner disturb another in his speech, unless to call him to order for words spoken, or rules infringed.

XVIII. Any member called to order while speaking shall resume his seat, and the debate shall be forthwith suspended until the point of order thus raised be determined; nor shall any member speak upon such point of order unless it be to make necessary explanations, or appeal from the decision of the Chair.

XIX. The decision of the Presiding Officer on questions of

order shall be without debate, unless, entertaining doubts on the point, he should invite it; and on such questions alone shall he have the privilege of speaking from the Chair.

XX. In all cases where a member may appeal from the decision of the Chair, he shall use the words following, and none other, unless it be for necessary explanation: "Grand Patriarch, I respectfully appeal from the decision of the Chair to the Grand Encampment," and the Grand Encampment shall, after such explanation as the Presiding Officer may deem necessary, proceed forthwith to debate and vote upon the question: "Shall the decision of the Chair stand as the judgment of the Grand Encampment."

XXI. Any member who may have been ruled out of order for manifestation of temper or improper feeling, must apologize to the Grand Encampment, or to any aggrieved person if required to do so by the Presiding Officer and shall not speak again on the impending question, except to explain and apologize, unless specially permitted to do so by the Presiding Officer.

XXII. Any member has a right to protest and to have his protest spread on the journal.

XXIII. Visiting Past Chief Patriarchs, not members of this Grand Encampment, may address the Grand Encampment on receiving permission to that effect from the Presiding Officer.

XXIV. These Rules of Order, or any part thereof, shall only be altered, amended, suspended or annulled, by a vote of two thirds of the members of Grand Encampment present and voting.

ELECTION AND INSTALLATION OF GRAND OFFICERS.

15. The nomination and election of Grand Officers shall take place on the first day of the annual session at three o'clock in the afternoon.

16. The elective Officers shall be elected by ballot, unless but one candidate shall be in nomination when he shall be declared elected by acclamation. A majority of all the votes cast shall be necessary to election, and where no candidate has such a majority the one having the lowest number of votes shall be dropped and the balloting continue until a choice is made.

17. At the election of Grand Officers the Presiding Officer shall appoint three scrutineers, who shall receive and count the ballots and report to him the result.

18 The installation of Officers shall take place at such time during the last sitting of the Annual Session as may be fixed by resolution of the Grand Encampment.

19. Should any Officer elected fail to present himself for installation at the time duly appointed for the ceremony, his office shall be declared vacant and the Representatives present shall forthwith proceed to fill the vacancy by nomination and election; provided

that if satisfactory cause for such absence be shown, the installation of such absent Officer may take place at such time and in such manner as the Grand Encampment may direct.

DUTIES AND POWERS OF GRAND OFFICERS.

20. The Grand Patriarch shall preside at all meetings of the Grand Encampment when present, and preserve order and enforce the laws thereof. He has the casting vote upon all occasions when the Grand Encampment is equally divided, except in cases decided by ballot. He appoints all Officers and Committees whose appointment is not otherwise provided for by the Grand Encampment. He shall sign all requisite orders on the Grand Treasurer and all regular documents requiring his signature. He is *ex officio* a member of all Committees of the Grand Encampment. During the recess of this Encampment he has general superintendence of the Patriarchal Order in his jurisdiction. He may hear and decide such appeals as are submitted to him by any Subordinate Encampment or by any member of a Subordinate Encampment, and he may answer such questions as are submitted to him in writing under the seal of a Subordinate Encampment. His decision upon all such appeals or questions is binding on the Encampment or member submitting the same until reversed by this Grand Encampment. He may grant dispensations to open new Encampments, and for the mergement or amalgamation of existing Encampments He may grant the petition of a Subordinate Encampment for permission to reinstate an expelled member. He has such powers and performs such duties as are or shall be specified in the Constitution, By-Laws or Resolutions of this Grand Encampment. He shall in person or by deputy visit and inspect the books, proceedings and work of any Subordinate Encampment in the jurisdiction whenever he may deem it necessary or expedient to do so, and the necessary expense incurred in making such visits shall be defrayed by this Grand Encampment. He shall transmit or cause to be transmitted regularly previous to the commencement of each term to each Subordinate Encampment in the jurisdiction, all necessary p[illegible]ords, and at the close of his term of office he shall submit to the Grand Encampment a printed report of all his official acts and decisions during the recess.

21. The Grand High Priest shall be the deputy of the Grand Patriarch, and in the event of that office becoming vacant from any cause, or in the absence of the Grand Patriarch from the Province; or in the event of the Grand Patriarch becoming from any cause unable to discharge the duties of this office he shall have and exercise the full powers of this office during such absence or inability, or until the next regular session, and until the vacancy may be filled. And he shall perform such other duties as are embraced in the charge of his office.

22. The Grand Senior Warden shall assist the Grand Patriarch

at the sessions of the Grand Encampment in presiding and preserving order, and in the absence of the Grand Patriarch and Grand High Priest, he shall preside. In the event of a vacancy occurring in both the offices of Grand Patriarch and Grand High Priest he shall exercise the powers and perform the duties of Grand Patriarch until the next regular session, and until such vacancy be filled.

23. The duty of the Grand Scribe shall be to attend in person every session of the Grand Encampment, and when absent to transmit the books and records thereof; he shall keep a just and true record of all proceedings, and intimate to each Subordinate Encampment such portion thereof as may affect it; he shall also keep a just and true account between each Subordinate Encampment and the Grand Encampment, and also of the affairs of the Grand Encampment; he shall preserve all books and file all documents belonging to his office; attest all orders drawn on the Grand Treasurer, and pay over to him monthly all moneys coming into his hands on account of the Grand Encampment; receive all documents relative to the Grand Encampment, and submit the same to the Grand Patriarch, or the Grand Encampment if in session; conduct all correspondence on behalf of the Grand Encampment; furnish all committees with such official documents as may be necessary for their reference; transmit to the Sovereign Grand Lodge a regular report of the work of the Order in the Encampments in this jurisdiction, made up to the 31st December in each year; notify all Subordinate Encampments of each regular or special session of the Grand Encampment at least two weeks previous to its commencement; prepare all charters granted by the Grand Encampment; affix the Seal of the Grand Encampment to such Charters, and to all other documents requiring it; perform all the duties of Grand Treasurer in his absence, and attend to all other business not herein enumerated, and coming properly within the duties of his office. He shall have his books properly closed and ready for examination by the auditors before the twentieth day of July in each year, and shall have a sufficient number of copies of his annual report printed for the use of the Grand Encampment. Prior to installation he shall execute in favor of the Grand Encampment a satisfactory bond of a Guarantee Company for the faithful performance of his duties, and shall receive such salary as may be fixed upon at each annual session.

24. The Grand Treasurer shall receive and take charge of the moneys of the Grand Encampment investing or depositing the same as directed by the Grand Encampment; he shall pay all orders drawn on him by the Grand Patriarch, and countersigned by the Grand Scribe, and none other; he shall keep his accouuts in a fair, clear and legible manner, exhibiting, in as far as possible, the sources of all receipts, and the destination of all disbursements, with the amount of both; he shall have his accounts closed and ready for

audit not later than the twentieth day of July in each year and submit them in printed form to the Grand Encampment at the annual session; and shall, prior to his installation, execute in favor of the Grand Encampment a satisfactory bond of a Guarantee Company for the due and faithful performance of his duties.

25. The Grand Junior Warden shall open and close the Grand Encampment according to his office; and he shall introduce into the Grand Encampment all new members after their credentials have been found correct.

26. The Grand Representatives shall attend the meetings of the Sovereign Grand Lodge, and act thereat on behalf of this jurisdiction; they shall be furnished with certificates of election in the form required by the Sovereign Grand Lodge They shall also attend the meetings of this Grand Encampment. and submit a synopsis of the proceedings of this Sovereign Grand Lodge at the sessions thereof attended by them, to appear in the annual printed proceedings of this Grand Encampment. They shall take rank among the Elective Officers of the Grand Encampment.

27. The Grand Marshal shall assist the Grand Junior Warden when called upon, and shall take charge of all processions of the Grand Encampment.

28. The Grand Sentinels shall perform the duties of their respective offices as prescribed by the rules and regulations of the Grand Encampment and of the Sovereign Grand Lodge of the I.O.O.F.

29. Each District Deputy Grand Patriarch shall be the agent of the Grand Patriarch in the District over which he is appointed. It shall be his duty to see that the work of the Order is performed uniformly and correctly by the Subordinate Encampments under his charge; to install the Officers of such Encampments or cause it to be done by a competent Officer, and to preside over meetings of the District Committee if there be one in his district. He may decide appeals, and may answer questions when submitted to him in writing under the seal of the Encampment. His decision when given is binding until reversed. He may in his own district issue dispensations to enable Encampments to confer more than one degree upon a candidate on the same night or permitting them to hold proper entertainments under the auspices of the Order. He shall report to the Grand Patriarch not later than two weeks previous to each regular session of the Grand Encampment, all dispensations issued by him or passing through his hands, and all decisions and answers rendered by him during his term of office, as well as all other matters coming within his sphere of duty and he shall remit promptly to the Grand Scribe any moneys received by him on account of this Grand Encampment. He should not hold office in a Subordinate Encampment during his term as D. D. G. P.

30. The Grand Patriarch or Grand High Priest shall not hold office in a Subordinate Encampment while holding either of these offices.

31. It shall be the duty of the Auditors to examine the books, accounts, vouchers, etc., of the Grand Scribe and Grand Treasurer prior to each annual session of the Grand Encampment and report upon the same.

COMMITTEES OF GRAND ENCAMPMENT.

32. The Committee on Credentials shall be composed of three members, of whom the Grand Scribe shall be one, who shall report to the Grand Encampment, without delay, on the qualifications of brothers claiming admission as Representatives or Past Chief Patriarchs, and on the validity of their credentials.

33. The Committee on Distribution shall consist of three members to whom shall be referred the reports of the Grand Patriarch, Grand Scribe and Grand Representatives, in order to distribute the various matters embraced in them, to appropriate Committees.

34. The Committee on Finance shall consist of five members, whose duty it shall be to examine, at each regular session, the reports of the Grand Scribe and Grand Treasurer, the accounts of the Grand Encampment, and all other claims and matters laid before them, and report thereon; and to suggest such measures of finance as they may deem to be expedient and necessary.

35. The Committee on Appeals shall be composed of five members to whom shall be referred all appeals and grievances from Subordinate Encampments, or from members thereof, (unless in the case of charges against members of the Grand Encampment), on which they shall report, without delay, recommending such action as they may consider necessary; no member of this Committee shall act as such on any appeal to which he himself may be a party.

36. The Committee on Laws of Subordinate Encampments shall consist of three members, to whom shall be referred all By-Laws of Subordinate Encampments sent in for approval. No By-Laws shall be operative until so approved.

37. The Committee on Legislation shall consist of five members, to whom shall be referred all questions pertaining to the making or amending of laws.

38. The Judiciary Committee shall consist of five members, to whom shall be referred the decisions of the Grand Patriarch made during the recess, and all questions relating to the interpretation or construction of the laws and usages of the Order.

39. The Committee on the State of the Order shall consist of five members, to whom shall be referred all matters concerning the condition and prospects of the Order.

40. The Committee on Mileage and Per Diem shall consist of five members, whose duty it shall be to arrange a table of the mileage and per diem of the Officers and Representatives, and the Past Grand Patriarchs present in accordance with such resolutions as may be adopted from time to time fixing the rate of such mileage and per diem.

41. The Committee on Petitions and Correspondence shall consist of five members, to whom shall be referred all petitions and all official correspondence of the Grand Patriarch and Grand Scribe.

42. The Committee on Districts shall consist of five members, whose duty it shall be to divide the jurisdiction into districts.

43. The Committee on the Patriarchs Militant shall consist of five members, whose duty it shall be to consider and report on all matters that may be referred to them relating to the Patriarchs Militant.

44. The first named member of the committee shall be the chairman thereof, unless otherwise ordered by a majority of the committee. At all meetings of committees the Rules of Order of the Grand Encampment shall be observed as far as practicable, except the rules respecting the writing and seconding of motions, limiting the number of times a member may speak, recording the yeas and nays, and calling the previous question. A majority of a committee shall constitute a quorum.

45. The reports of all committees must be made in writing and must be read before the Grand Encampment by the member presenting the same.

46. In all cases where matters are referred to Special Committees to be reported on at a subsequent session of the Grand Encampment, such report or reports must be sent to the Grand Scribe in time to be printed, and a copy thereof sent to each Subordinate Encampment at least one month prior to the opening of the annual session of the Grand Encampment, and to each Representative as soon as his name shall be reported to the Grand Scribe.

47. Any committee meeting during recess shall be paid mileage and per diem at the same rate as paid to Representatives to the Grand Encampment at its previous session; and it shall be the duty of the chairman of such committee to submit the amount of mileage and per diem to the Grand Encampment.

FINANCES.

48. The Grand Encampment shall be entitled to receive from each Subordinate Encampment the sum of fifty cents per annum, payable semi-annually, for each unsuspended member on its books as shown by its semi-annual returns.

49. All rituals, books, and blank forms necessary for the proper working of Encampments shall be provided by the Grand Encamp-

ment and sold to Subordinates at a uniform advance of twenty-five per cent. on cost. All orders for supplies must be over the seal of the Encampment, and must be accompanied by the amount required to pay the same.

50. All claims against the Grand Encampment or resolutions for the appropriation or expenditure of money shall be first submitted to the Finance Committee, who shall examine and report on the correctness or expediency of the same. No claim will be considered unless in the form of a definitely itemized account.

51. When such claims or resolutions have been reported correct and approved by the Grand Encampment, the Grand Patriarch shall issue an order on the Grand Treasurer, attested by the Grand Scribe, for the payment of the same, which payment shall be duly entered in the books of the Grand Encampment by the Grand Treasurer. During the recess of the Grand Encampment the Grand Patriarch has power to issue necessary orders on the Grand Treasurer.

52. The funds of the Grand Encampment shall be invested in approved Canadian securities, in the name of the Grand Encampment; but such moneys as are retained in the custody of the Grand Treasurer for the immediate purposes of the Grand Encampment shall be deposited by that officer in some chartered bank, and immediately on his receipt thereof unless otherwise ordered by the Grand Encampment.

SUBORDINATE ENCAMPMENTS.

53. On receipt of a properly signed application from the constitutional number of qualified persons, the Grand Patriarch may issue a dispensation for the opening of a Subordinate Encampment and in person, or by deputy, proceed with the institution thereof. All the necessary books and blank forms for the new Encampment shall be supplied at such rates as may be fixed by the Grand Encampment and the necessary expenses of the Officer instituting shall be paid by the Encampment at the time of its institution.

54. Such Subordinate Encampment shall have authority to initiate and receive into membership persons resident within its jurisdiction, which shall extend half way to the Encampment nearest located in any direction; except in cities or towns in which more than one Encampment may be located, where all such Encampments shall have concurrent jurisdiction.

55. Every Subordinate Encampment shall have a suitable seal, a proof impression of which shall be deposited with the Grand Scribe, and all reports, certificates, and communications shall, in addition to being signed by the Chief Patriarch and Scribe, be authenticated by the seal being printed or pressed on the body of the document, and not merely attached thereto.

56. The terms of Subordinate Encampments shall consist of

twelve regular sessions; when Encampments meet semi monthly their terms shall commence at the first regular sessions in July and January, and if monthly then at the first regular session in January. All terms shall be completed on the day the succeeding one commences.

57. On or immediately after the first meeting in January and July of each year, each Subordinate Encampment shall make a return to the Grand Encampment of its work and condition for the six months immediately preceding. Should any Encampment fail to forward its returns promptly to the Grand Encampment, as required by its Constitution, the Grand Scribe shall, immediately upon receipt of such return, enter to the debit of such Encampment a fine of two dollars per month for the time which may have elapsed since such return was due. After the twentieth day of July in each year, an additional fine of fifty cents per day shall be imposed on any Encampment failing to send its returns to the Grand Scribe until said returns are received by him; and in no case shall this fine be remitted.

58. Upon the suspension or expulsion of an Encampment, or surrender of its Charter, it shall be the duty of its last installed officers and members having the custody of the Charter, books, papers, properties and funds of the Encampment, to assign, transfer and deliver the same on demand to the Grand Patriarch or the District Deputy, Grand Patriarch of the District, or to such Past Chief Patriarch as may be specially deputed by the Grand Patriarch or Grand Encampment to receive the same; and the same shall be held subject to the order of the Grand Encampment. Any Officer or member having such properties in custody, refusing such demand, shall be excluded from membership or fellowship in the Order, notwithstanding such Encampment should afterwards be restored to good standing, and shall be liable to prosecution in the civil courts.

59. All effects or funds received by the Grand Encampment from any Subordinate Encampment under the preceding clause shall be held in trust; first, for the benefit of any brother, widow or orphans entitled to benefits in accordance with the By-Laws of such Encampment at the time of the dissolution or suspension of the same; and the balance, if any, to be returned to such Subordinate Encampment should it be reinstated, or upon the expiration of the period of its suspension; provided, however, that should said Encampment not be restored to fellowship within five years the funds and properties of said Encampment may be disposed of or used under the direction of the Grand Encampment in aiding or assisting any working Encampment or proposed Encampment needing assistance, or for such other charitable purposes as in the judgment of the Grand Encampment may be deemed advisable.

60. Members of an extinct Encampment, upon payment of all arrears due by them at the time of the dissolution of the Encamp-

ment, may have a card from the Grand Scribe which shall have all the force and effect of an expired withdrawal card; and the Grand Encampment, or during the recess thereof the Grand Patriarch, may direct the issue of cards to such members without the payment of arrears, or upon the payment of such portions thereof as may be deemed sufficient, upon satisfactory reasons thereof being shown; provided, always, that the Grand Patriarch and Grand Scribe shall be satisfied that the applicant was not implicated in breaking up the Encampment, or in any illegal distribution or use of the funds of the same.

61. Upon the application to the Grand Encampment of five or more members of an extinct Encampment which has not been merged into or amalgamated with any other Encampment, for the restoration of such Encampment to fellowship, such applicants as the Grand Encampment may approve, may be restored to fellowship in said Encampment, together with the Charter and effects belonging to such Encampment at the time of its extinction, unless such effects shall have been disposed of as provided in clause 24 of this Constitution.

62. An Encampment desiring to surrender its Charter and be merged into some other Encampment, shall present to the Grand Encampment, or during recess to the Grand Patriarch, a petition over its seal and the signature of its Chief Patriarch and Recording Scribe to that effect, showing that the question of mergement had been voted on and approved, after due notice sent each member; and that there are not five qualified members able and willing to retain the Charter and work the Encampment; and giving a statement of the amount of its funds and effects and of its assets and liabilities. There shall also accompany the petition a certified statement from the Encampment into which the petitioners desire to be merged, setting forth its willingness to receive its members and assume the liabilities and responsibilities of the petitioning Encampment, and further certifying that the names of said members have been submitted to an investigating Committee, have been reported upon, and have been severally approved and accepted by a majority vote by ballot.

63. On the receipt of said petition and resolution, the Grand Encampment, or Grand Patriarch during recess, may grant the prayer of the petition, and authorize the local District Deputy Grand Patriarch, or a Special Deputy, to superintend the proposed mergement.

64. The said petitioning Encampment shall, within one month after the granting of its petition, transfer, convey and deliver up to the Encampment in which it proposes to merge, all its assets, funds, furniture, regalia, books, papers and effects, except its Charter, which shall be delivered up to the District Deputy Grand Patriarch or a Special Deputy; and the names of all its members who have

been previously balloted for and accepted by the Encampment into which it proposes to merge, shall be at once entered upon the roll of membership of the last mentioned Encampment, which shall thereupon assume all the liabilities and responsibilities of the said merging Encampment; and the members so received shall have such rank and standing as the books of said merging Encampment shall show.

65. From and after the entry of their names upon the roll as aforesaid, each and every member whose name shall have been so entered, shall be deemed and taken to be a member of said Encampment, and subject to the same laws and entitled to the same rights, benefits and privileges to the like extent as if he had joined said last mentioned Encampment by card, and as provided by the terms of the preceding clauses of these By-laws.

66. Upon the completion of the mergement, the District Deputy Grand Patriarch or Special Deputy shall immediately make report thereof certifying that he has witnessed the transfer of assets by the one Encampment, and the entry of the names of members on the roll of the other Encampment, and he shall return the Charter of the Encampment which has been merged together with the names and standing of those members who have not entered into the mergement. if there should be any such; and said members may, upon application to the Grand Scribe, recceive a card, as provided for in the case of members of extinct Encampments

67. When two or more Encampments desire to be united, each Encampment shall present a petition to that effect to the Grand Encampment, or during recess, to the Grand Patriarch; such petition shall set forth that the question of union had been affirmatively voted upon after due notice sent each member, and that there were not five members able and willing to retain the Charter and work the Encampment and shall also give a statement of the funds and effects and assets and liabilities of the Encampment, and a list of members, with their rank and financial standing and P. O. address.

68. On receipt of said petition the Grand Encampment, or during recess, the Grand Patriarch, may grant the prayer and authorize the amalgamation of the petitioning Encampments.

69. When the union of the said petitioning Encampments has been approved, the Grand Patriarch shall cause notice to be sent to each unsuspended member of the several Encampments at least one week prior to the date fixed for effecting such union, and shall summon him to be present in person at the time and place appointed for that purpose; and shall also notify the officers of the several Encampments to produce and surrender at said time and place all the funds, effects, books, papers and Charters of the said Encampments.

70. On the production and surrender of all the said funds effects, books and Charters, the Grand Patriarch shall issue a dis-

pensation for an Encampment to the members of the several Encampments present and desiring to be united, and shall in person, or by deputy, institute the same; and shall transfer to it, as soon as instituted, all the funds, effects, books and papers of the united Encampments; and said Encampment shall therewith assume and pay all the liabilities and responsibilities of the several Encampments out of which it has been formed, and its members shall have such rank and standing as the books of the uniting Encampments shall show.

71. Any member of any of the uniting Encampments who shall fail to be present at the institution of the united Encampment may, on application to the Grand Scribe, receive a withdrawal card, as provided for members of extinct Encampments, and should he apply for admission by such card to the united Encampment within six months from the date of its institution, the vote necessary for his election to membership shall be a majority vote by ballot by those present and voting.

72. No Encampment shall turn out in public procession without the special permission of the Grand Patriarch, except to attend the funeral of a deceased Patriarch or to attend a church parade in celebration of the anniversary of the Order.

APPEALS.

73. Any Encampment or Patriarch may appeal to the Grand Encampment against any decision or order of an Encampment, or of any Officer of the Grand Encampment.

74. An appeal to the Grand Patriarch or to a District Deputy Grand Patriarch shall contain a full record of the facts in the case certified under the seal of the Encampment interested, together with the text of the decision, if any rendered, and a statement of the grounds upon which the appeal is based.

75. All appeals shall be made in writing and filed with the Grand Scribe within two months from the decision or order appealed against. A transcript of the proceedings properly certified shall be sent with the appeal, and a copy of the appeal shall be served on the opposite party within the same two months.

76. If the appeal is against the decision of an Encampment, the Encampment shall, on demand and on receiving the proper costs and charges thereof, furnish the appellant with a copy of all proceedings in the case, duly certified, and in the event of the appeal being sustained, all such costs and charges shall be refunded by the Lodge to the appellant.

77. In case an appeal is sustained the Patriarch is thereby restored to his former rights, privileges and membership, unless the Grand Encampment orders otherwise.

78. Where the penalty adjudged by any Encampment is suspension or expulsion, the accused Patriarch may apply to the Grand

Patriarch for an arrest of judgment. This application must be made within the time allowed for appeal, and a copy thereof shall be sent to the Encampment at the same time. If the application is granted, and pending the decision of the Grand Patriarch thereon the proceedings in the case shall be stayed until the appeal is decided by the Grand Encampment, and the standing of the accused brother in his Encampment shall not be affected in the interim unless he shall fail to perfect his appeal within the proper time, or the Grand Patriarch shall refuse the application.

AMENDMENTS.

79. These By-Laws may be amended, altered or repealed at any session of the Grand Encampment by a two-thirds majority of the members present and voting, on a notice given at a previous sitting of the same session.

OFFICE OF THE GRAND SECRETARY.

COLUMBUS, OHIO. 3RD OCTOBER, 1891.

M. D. Dawson, Grand Scribe Grand Encampment of Ontario, London, Ont.:

DEAR SIR AND BROTHER:—At the session of the Sovereign Grand Lodge, September 21st to 26th, 1891, the following report was adopted:

To the Sovereign Grand Lodge of the Independent Order of Odd Fellows:

Your Committee on Constitutions, to whom were referred the amended Constitution of the Grand Encampment of Utah, changing the time of meeting from the third Tuesday in April to the fourth Tuesday in October; the amended Constitution of the Grand Lodge of Washington; the Constitution and By-Laws of the Grand Encampment *of Ontario;* the Constitution, By Laws and Rules of Order of Kingfisher Lodge, No. 14, Oklahoma, under the immediate jurisdiction of the Sovereign Grand Lodge, have examined the same and recommend the following:

Resolved, That the amended Constitution of the Grand Encampment of Utah; the amended Constitution of the Grand Lodge of Washington; the Constitution and By-Laws of the Grand Encampment *of Ontario;* the Constitution, By-Laws and Rules of Order of Kingfisher Lodge, No. 14, of Oklahoma, be approved.

Respectfully submitted,

H. J. ROWE,	MARTIN RICH,	HARPER WILSON,
J. M CROSBY,	J. F. PLUMMER, JR,	N. C. PETTIT,
CHAS. FERRARIS,	C. B. EDWARDS.	E. H. LINCOLN.

Fraternally,

THEO. A. ROSS,

Grand Secretary.